

### TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME - II

### COLLEGE OF ENGINEERING TRIKARIPUR

### STATUTORY AUDIT REPORT FOR THE FY 2015-2016

### Administration of TEQIP

Principal
 TEQIP Co-ordinator
 : Dr. Vinod P
 : Suresh Kumar

Nodal Officers :-

Procurement : Sudheesh
 Finance : Gireesh Kumar A
 Academic : Praseetha K
 Civil Works : Arun K V
 Equity Assurance : Jyothi K



### COLLEGE OF ENGINEERING, TRIKARIPUR

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- INCOME AND EXPENDITURE ACCOUNT
- RECEIPTS AND PAYMENT ACCOUNT
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- STATEMENT OF RECONCILIATION OF CLAIMS TO TOTAL APPLICATION OF FUNDS
- BANK RECONCILIATION STATEMENT



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# TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP II) COLLEGE OF ENGINEERING, TRIKARIPUR MANAGEMENT LETTER

To

The Director,
State Project Facilitation Unit Kerala,
Directorate of Technical Education,
Trivandrum

We have audited the Project financial statements of *College of Engineering, Trikaripur under TEQIP Phase II* for the year ending 31st March, 2016 and have issued our consolidated report dated 05.09.2016. The matters involving the internal accounting control structure and its operations that we consider to be material weakness in accordance with the standards referred to above have been dealt with in our audit report.

The following are the major observations identified during the course of the audit on the accounting records, systems and control:

1. During the course of audit it was observed that the FMR submitted by the institution for the year ended March 2016 doesn't tallied with the actual expenditure incurred till the end of March 2016. The details of which are as follows:

Total expense as per FMR

: RS 92.68 Lakhs

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Total expense as per Books

: RS 93.02 Lakhs

Difference

: RS 0.34 Lakhs



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### 2. GENERAL OBSERVATIONS:

SL No	OBSERVATIONS	AUDITORS REMARKS
I	The Institution is maintaining its accounts in cash basis.	General Procedure as per Financial Management Manual issued by MHRD.
П	The institution is not annexing the actual bus tickets and train tickets. Instead they are claiming the TA as per Kerala State Rules.	Each faculty/experts can claim their TA/DA according to their grades prescribed in relevant rules. But the same should be supported by actual bills.  Taxi Bills Should be annexed in case of taxi travels .But the institute in most cases is not annexing any trip sheets for travels, instead of this they are claiming Rs.16 per km as per the Government Order.
III	The Documentation should be in a correct format as per the government rules .In most cases the files are attached in separate file.	The Institute is required to keep the files and the supporting in the payment voucher file so as to link the payment voucher with the details. Supporting evidences for the expenditure to be annexed with the expenditure file itself.

3. During the previous financial year (FY 2014-2015) an amount of Rs 63,192/was disallowed and shown as ineligible amount in the audit report of that year.
Out of the above mentioned amount of disallowance, an amount of Rs 26,295/was due to non submission of original invoices/ Supportings. During the current
financial year (FY 2015-16) the institution submitted the original
invoices/Supportings relating to the above amounts (ie, Rs 26,295/-) for our
verification. Hence the above amount becomes eligible and the final
disallowance for the Financial Year 2014-2015 comes to Rs 36,897/-.

CHARTERED

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- 4. It was observed that the system of internal control relating to advances for expenses need substantial improvement. The institution should exercise adequate internal control mechanisms for the settlement of advance. Huge amount of advance were given by the institution for more than 3 months. If the institution doesn't employ proper control mechanisms then the person taking the advance may obtain undue advantages from the amount taken.
- 5. Other Observations are furnished in Annexure I.

### For K VENKATACHALAM AIYER & CO

Chartered Accountants

Firm Reg No: 004610S

CA M G SURESH KUMAR B.Sc,FCA,DISA(ICA)

Partner | Membership No:212795

Date : 05.09.2016

Place : KOTTAYAM



### **ANNEXURE-I**

## • FACULTY AND STAFF DEVELOPMENT FOR IMPROVED COMPETENCE BASED ON TRAINING NEEDS ANALYSIS

DESCRIPTION OF STREET	P						
SL No	OBSERVATIONS	REMARKS					
	Boarding Pass is not annexed for flight travel to attend a wokshop on "Quality Initiatives in Technical & Higher Educational Institutions" at Hyderabad amounting to Rs. 18,633/- by Asst Prof Arun P.L and Rs: 8,846/- by Asst Prof Ratheesh T.	Boarding pass is compulsory for claiming Air Travel expense. So Rs: 27,479/- is to be disallowed.					
II	It is observed that the faculty Mr. Ratheesh T claimed a sum of Rs: 3,950/-(as DDF Contribution 1,200 & Sponsorship Fee 2,750) for the M.tech Course	Faculties can claim only tuition fees. Any payments made to faculties other than tuition fee is disallowed. Therefore, Rs: 3,950/- is disallowed.					
III	Workshop on the topic "Outcome based Education and for NBA Accreditation" accounted under the head "Faculty and Staff Development for Improved Competence based on Training needs Analysis".	The Expense in connection with NBA Accreditation programme Rs: 29,019/- can be accounted under Implementation of Institutional academic reforms.					
IV	Asst. Prof Sudheesh N claimed a taxi chargeof Rs:800/- for the travel from Yeswathpur railway station to Banglore Airport after attending a Training Programme on "Operation, Maintenance and Performance Monitoring of Centrifugal Pumps and Compressors" by submitting a Photocopy bill	Expenses cannot be claimed with the photocopy bill. So the amount Rs: 800/- is disallowed.					



### INCREMENTAL OPERATING COST

SL No	OBSERVATIONS	REMARKS			
I	An employability assessment test to students was conducted under Incremental Operating Cost at an amount of Rs: 1,73,000/  The same should have been treated under procurement of consultancy services.	"employability assessment" test			

### • OTHERITEMS

SL No	OBSERVATIONS	REMARKS
I	During the course of audit it is observed that there is a delay in the settlement of advance taken by staffs.	
II	It is observed that the institution is not maintaining the bank accounts (Corpus Fund, Equity Replacement Fund, Faculty Development) in the books of accounts.	



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## TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP II) UTILIZATION CERTIFICATE

### **COLLEGE OF ENGINEERING TRIKARIPUR**

a) Opening Balance as on 1st April 2015	: Rs	2 39 70 364.00
b) Funds received: (i) Grant received from SPFU	: Rs	1 00 00 000.00
c) Interest earned on grant available for TEQIP	: Rs	9 11 428.00
d) Other Income	: Rs	-
	: Rs	3 48 81 792.00
e) Expenditure	: Rs	93 01 712.00
	: Rs	93 01 712.00
Unspent Balance	: Rs	2 55 80 080.00

Certified that a sum of Rs. 1 00 00 000/- (Rupees One Crore ) only was received by The College of Engineering, Trikaripur, for the financial year 2015-2016 from State Government [In addition to the opening balance of Rs 2 39 70 364/-(Rupees Two Crores Thirty Nine Lakhs Seventy Thousand Three Hundred and Sixty Four)only as on 01.04.2015 and Interest Income of Rs. 9 11 428/- (Rupees Nine Lakhs Eleven Thousand Four Hundred and Twenty Eight)only].

It is also certified that out of the above-mentioned funds of Rs 3 48 81 792 /-(Rupees Three Crores Forty Eight Lakhs Eighty One Thousand Seven Hundred and Ninety Two) only a sum of Rs. 93 01 712 /-(Rupees Ninety Three Lakhs One Thousand Seven Hundred and Twelve) only has been utilized by the institution during the year for the purpose for which it was sanctioned.

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It is further certified that an unspent balance of Rs. 2 55 80 080/- (Rupees Two Crores Thirty Fifty Five Lakhs Eighty Thousand and Eighty) only is being carried forward for utilization in the next year.

We further certify that the conditions on which the grant was sanctioned have been fulfilled and where there have been any deviation from the sanctioned amount it is with prior approval of the concerned authority. We have exercised reasonable checks to see that money has been actually utilized for the purpose for which it was sanctioned.

We further state here that in our opinion out of the total expenditure of Rs. 93 01 712 /-(Rupees Ninety Three Lakhs One Thousand Seven Hundred and Twelve) only, during the financial year 2015-2016, a sum of Rs 2 05 229/- (Rupees Two Lakhs Five Thousand Two Hundred Twenty Nine) is ineligible expenditure.

For K VENKATACHALAM AIYER & CO

Chartered Accountants Firm Reg No: 004610S

CA M G SURESH KUMAR B.Sc,FCA,DISA(ICA)

Partner | Membership No:212795

Date: 05.09.2016 Place: KOTTAYAM





### K. VENKATACHALAM AIYER & Co.

No. XVI/ 118K, Second Floor, ADITHYA COMMERCIAL ARCADE Near Axis Bank, Nagampadom, KOTTAYAM, Kerala – 686 001

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### Reconciliation of unspent balance as per Utilization Certificate and Closing balance of Cash & Bank:

Unspent Balance as per Utilization Certificate : Rs 2 55 80 080.00

Less: Net Current Asset Excluding Cash & Bank : Rs 41 28 862.00

Add : Contribution from Project Institution : Rs 4 08 686.00

TOTAL : Rs \_\_\_\_ 2 18 59 904.00

Closing Balance of Cash & Bank

a). Cash in Hand : Rs 2 461.00

b) SBT A/c 67170822166 : Rs 2 11 46 647.00

c) Maintenance Fund - SBT 67216636411 : Rs 7 10 796.00

TOTAL : Rs \_\_\_\_ 2 18 59 904.00



### TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II

PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

### BALANCE SHEET AS AT 31.03.2016 COLLEGE OF ENGINEERING, TRIKARIPUR

SL	PARTICULARS	BALANC	E AS AT
No.	PARTICULARS	31.03.2016 (₹)	31.03.2015 (₹)
A	SOURCE OF FUNDS		
	GENERAL FUND		
	Opening balance	2 39 70 364.00	27 71 459.00
	Less: Exces of Expenditure over Income	- 10	
	Add : Excess of Income Over Expenditure	16 09 716.00	2 11 98 905.00
		2 55 80 080.00	2 39 70 364.00
	Contribution From Project Institution	4 08 686.00	
		4 08 666.00	-
	TOTAL	2 59 88 766.00	2 39 70 364.00
В	APPLICATION OF FUNDS		
	1) Fixed Assets		
	2) Work-In-Progress-Scheme work under Implementation		
	3) A.Current Assets , Loans and Advances		
	a. Cash Balance	2 461.00	11 175.00
	b. Bank Balance	2 18 57 443.00	88 05 330.00
	c . Deposits	-	
	d. Advance for Capital goods	-	
	e. Loans and Advances	43 38 000.00	1 54 73 000.00
		2 61 97 904.00	2 42 89 505.00
	B. Less: Current Liabilities		
	a. Earnest Money Deposit	_	
	b. Performance Security	1 92 328.00	3 10 831.00
	c. Statutory Liabilities	16 810.00	8 310.00
	d. Advance by Institutions	-	-
	o.	2 09 138.00	3 19 141.00
	Net Current Assets (A-B)	2 59 88 766.00	2 39 70 364.00
	TOTAL	2 59 88 766.00	2 39 70 364.00

For SPFU, KERALA

For K VENKATACHALAM AIYER & Co.

Chartered Accountants

State Project Facilitation Unit (TEQI)

Directorate of Technical Education Thiruvananthapuram-695098

CA M G SURESH KUMAR B.Sc FCA DISA(ICA)

Partner | Membership No: 212795

FINANCE OFFICER Dr. SYAI

FINANCE OFFICER Dr. SYAI

Unit (TEQIP)

OTRE

State Project F. Danataos: 09.2016 ocation

State

Directorate Plate: Rottayam - 23

Thiruvananthapuram - 23

# TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

# INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31.03.2016 COLLEGE OF ENGINEERING, TRIKARIPUR

	EXPENDITURE	₹ 31.03.2016	31.03,2015	INCOME	31,03,2016	31.03,2015
To 1.1.1				By Grant From SPFU	1 00 00 000.00	3 75 00 000,00
	Improvements in teaching ,training and learning facilities :		o Todayan, c	By Interest Received	9 11 428.00	4 09 031.00
	ent	7 75 950.00	95 34 524.00			
	1.1.1B - Furniture		16 44 365.00			
	1.1.1C - Books & LRs & Software	12 22 449.00	12 37 968.00			
01-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201-0-1-201	1.1.1D - Minor Items 1.1.1E - Civil Works	14 10 108.00	4 97 233.00			
To 1.1.2						
	Providing Assistantships for increased					
	enrolment in existing and new PG	1	1			
	programmes in Engineering disciplines.					
To 1.1.3		316				
	Enhancement of Research & Development					
		40 264.00	8,139.00			
	and institutional consultancy activities.					
To 1.1.4						
	Faculty and staff development for					
	improved competence based on Training	24 36 537.00	13 98 501.00			
	Needs Analysis.					
To 1.1.5						
	Enhanced interaction with Industry	14 28 069.00	2 31 610.00			
To 1.1.6						
	Institutional Management Capacity		1			
	enhancement					



				0		10911428.00 37909031.00	
		-				Total	
	86 520.00		10 72 130.00	7 33 634.00 1 39 102.00 1 26 400.00	16 09 716.00 2 11 98 905.00	3 79 09 031.00	
	8 753.00		6 39 111.00	7 57 645.00 1 91 060.00 3 91 766.00	16 09 716.00	10911428.00 37909031.00	
To 1.1.7	Implementation of Institutional academic reforms	To 1.1.8	To 1.1.9	Incremental Operating Cost 1.1.9A - Salaries 1.1.9B - Consumables 1.1.9C - Operation & Maintenance	To Excess of Income over Expenditure	Total	

FOR K VENKATACHALAM AIYER & CO.

Chartered Accountants

CA M G SURESH KUMAR B.Sc FCA DISA(ICA) Partner | Membership No: 212795



Date: 05.09.2016 Place: Kottayam

DIRECTOR

State Project Facilitation Unit (TEQU) Directorate of Technical Education Thruvananthaburam-695028

FINANCE OFFICER

State Project Facilitation Unit (TEQIP) Directorate of Technical Education Thiruvananthapuram-23

For SPFU, KERALA

# TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

# RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDED 31.03.2016 COLLEGE OF ENGINEERING, TRIKARIPUR

9 11 428.00 4 09 031.00 By 1.1.3  Enhancement of Research & Development
1 08 137.00 By 1.1.4 Faculty and staff development for improved competence based on Training Needs Analysis.  14 917.00 By 1.1.5 Enhanced interaction with Industry 4 972.00 By 1.1.6 Institutional Management Capacity



Total							en.			To Receipt of Loan given to SPFU	To Contribution from Institution			To Previous Year Advance Refunded after settlement
3 53 67 931.00										1 50 00 000 00	4 08 686.00			20 546,00
4 12 81 035.00								ā		ı	1			
Total	a) SBT A/c 67170822166 b) Maintenance Fund - SBT 67216636411	By Closing balance: 1. Cash in Hand 2. Balance with Banks:	By Loan paid to SPFU	By VAT Paid	By Security Deposit Repaid By TDS Remitted	By Advance to Staff	1.1.9C - Operation & Maintenance	1.1.9B - Consumables	1.1.9A - Salaries	by 1.1.9	Academic support for weak students	Ву 1.1.8	Implementation of Institutional academic	By 1.1.7
3 53 67 931.00	2 11 46 647.00 7 10 796.00	2 461.00	14 101.00	56 404.00	1 18 503.00	43 38 000.00	3 91 766.00	1 56 060.00	7 02 267.00	261	6 39 111.00		8 753.00	
3 53 67 931.00 4 12 81 035.00	84 01 477.00 4 03 853.00	11 175.00	1 50 00 000.00	14 917.00				1 39 102.00	7 33 634.00		10 72 130.00		86 520.00	

Note : Figures shown in Receipts and Payment account are taken after deducting the amount of expenditures met from Previous year advance.

For SPFU, KERALA

Project Facilitation Unit (TEQIP) FINANCE OFFICER

Dr. SJAYAHUMAR

ectorate of Technical Edacatios09,2016 DIRECTOR Thiruvananthapuram Bace: Kottayam State Project Facilitation Unit (TEQLY)

Directorate of Technical Education Thiruvananthapuram-695038

> For K VENKATACHALAM AIYER & Co. Chartered Accountants

CA M G SURESH KUMAR B.Sc FCA DISA(ICA) Partner | Membership No: 212795



### TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II

### STATEMENT OF SOURCES AND APPLICATION OF FUNDS REPORTS FOR THE YEAR ENDED 31.03.2016

### COLLEGE OF ENGINEERING, TRIKARIPUR

- 1	in	₹	La	4	20	,
- 1	1111	1	La	N	15	

		BOX (ALL DESIGNATION MANAGED TO THE PROPERTY OF THE PROPERTY O	(in ₹ Lakhs )
PARTICULARS	CURRENT YEAR (31.03.2016)	PREVIOUS YEAR (31.03.2015)	PROJECT TO DATE
(A) Opening Balance	88.17	32.44	
(B) Receipts	A Commission of the Commission		
<ul> <li>a). Funds from Government through Budget (These will include external assistance received by Government for the project)</li> <li>b). Funds received directly by Project Implementing authority through external assistances</li> </ul>	100.00	375.00	900.00
c). Cost share by Private Unaided Institutions for Component 1			
d). Interest Received e). Other Amount Received (Net of	9.11	4.09	20.09
Payments)	89	- 1.53	2.61
f). Contribution from institution	4.09	.00.	4.09
g). Advance From Institutions/Expense met out of Previous Year Advance	4.52		6.88
h). Loan amount received back from SPFU	150.00	-	150.00
Total Receipts	266.83	377.56	1 083.67
(C) Total Sources (A+B)	355.00	410.00	1 083.67
(D) Expenditure Expenditure by Component		120100	1 003.07
A. Improving Quality of Education B. Improving System Management	93.02	167.10	664.61
Total Expenditures	93.02	167.10	664.61
(E) Advance for Expenditures	43.38	4.73	50.46
(F) Loan to SPFU	-	150.00	150.00
Closing Balance, (C-D-E-F)	218.60	88.17	MATERIAL SECTION

CHARTERED

DIRECTOR

State Project "aufstation Unit (TEQIM

Directorate of Technical Education

Thiruvananthaburam-695028

FINANCE OFFICER State Project F.c/ Cargon Unit (TEQIP) Directorate of Technical Education Thiruvananthapuram-23

### TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II

## RECONCILIATION OF CLAIMS TO TOTAL APPLICATION OF FUNDS REPORT FOR THE YEAR ENDED 31.03.2016

### COLLEGE OF ENGINEERING, TRIKARIPUR

(in ₹ Lakhs)

CHARTERED ACCOUNTANTS

PARTICULARS		SCHED ULES	CURRENT YEAR (31.03.2016)	PREVIOUS YEAR (31.03.2015)	PROJECT TO DATE
Bank Funds Claimed During the Year	(A)	I	54.58	99.88	397.01
	_ =		111		
Total Expenditure made during the year	(B)		93.02	167.10	664.61
ess: Outstanding bills Ineligible expenditures	(C)	II	2.05	0.00	
Expenditures not claimed	(D) (E)	III IV	2.05	0.63	2.93
otal Eligible Expenditures Claimed [(B)-(C)-(D)-(E)]	(F)	4000	90.96	166.47	661.68
Vorld Bank Share @ 60 % of (F) above	(G)		54.58	99.88	397.01

DIRECTOR

State Project Facilitation Unit (TEQ.I) Directorate of Technical Education

Thirusanauthaberam 69.5088 Sheebelle

FINANCE OFFICER State Project Facilitation Unit (TEQIP) Directorate of Technical Education Thiruvananthapuram-23

# TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP) II PROJECT INSTITUTIONS UNDER STATE PROJECT FACILITATION UNIT, KERALA

### BANK RECONCILIATION STATEMENT COLLEGE OF ENGINEERING, TRIKARIPUR

Month

: March 2016

Bank's Name : State Bank of Travancore

A/c Number : 67170822166

Sl.No	Particulars	Amount ₹	Amount
A	Balance as per Bank Statement		2 13 88 486.00
В .	Add:  (i) Amount Deposited but not Credited by Bank  (ii) Amount debited but not taken to Cash Book	PT 1	2 13 00 400.00
С	Sub total (A+B)		2 13 88 486.00
D	Less:  (i) Cheques issued but not presented in the bank  (ii) Amount credited by bank but not taken to Cash Book	2 41 839.00	
Е	Balance as per Cash book (C - D)		2 11 46 647.00

LIST OF CHEQUES ISSUED BUT NOT PRESENTED IN THE BANK					
CHEQUE DATE	CHEQUE NUMBER	AMOUNT (₹)	DATE OF ENCASHMENT		
03.02.2016	Cheque No.688472	4 762.00	19.04.2016		
05.02.2016	Cheque No.688491	999.00	11.04.2016		
10.02.2016	Cheque No.688500	1 080.00	11.04.2016		
17.02.2016	Cheque No.688533	6 000.00	22.04.2016		
11.03.2016	Cheque No.688608	6 338.00	21.04.2016		
15.03.2016	Cheque No.688620	2 980.00	07.05.2016		
17.03.2016	Cheque No.688626	914.00	21.04.2016		
21.03.2016	Cheque No.688630	1 865.00	08.04.2016		
23.03.2016	Cheque No.688640	3 418.00	02.04.2016		
23.03.2016	Cheque No.688642	10 210.00	06.05.2016		
23.03.2016	Cheque No.688643	3 354.00	13.04.2016		
31.03.2016	Cheque No.688645	53 000.00	02.04.2016		
31.03.2016	Cheque No.688646	48 301.00	12.04.2016		
31.03.2016	Cheque No.688648	2 064.00	12.04.2016		
31.03.2016	** Cheque No.688649	2 064.00	11.05.2016		
31.03.2016	Cheque No.688650	2 064.00	13.04.2016		
31.03.2016	Cheque No.688651	7 304.00	08.04.2016		
31.03.2016	Cheque No.688652	15 000.00	02.04.2016		
31.03.2016	Cheque No.688653	2 411.00	02.04.2016		
31.03.2016	Cheque No.688654	2 202.00	05.04.2016		
31.03.2016	Cheque No.688655	1 790.00	05.04.2016		
31.03.2016	Cheque No.688656	1 790.00	02.05.2016		
31.03.2016	Cheque No.688657	1 790.00	19.04.2016		
31.03.2016	Cheque No.688658	16 941.00	02.04.2016		
31.03.2016	Cheque No.688659	26 452.00	02.04.2016		
31.03.2016	Cheque No.688660	16 746.00	05.04.2016		
	4	23.1000	30.01.2010		
		2 41 839.00			

